

DATE: January 7, 2020

OFLC Leadership Meeting Minutes

Attending: Anthony Wold; Rachel Baccam; Rick Fuglie; Julie Vergin; Pr. Cathy Jones; Paul Bolstad; Diane Mutterer; Gail Swanson; Ruth Durand; Diane Dorrell; Lynn Greseth; Melissa Ungaro; Kim Haggen

TOPIC	FACILITATOR	NOTES	FOLLOW UP TASKS
Devo / Prayer	Rick	Jesus Calling – God’s tender care	
Administrative / Personnel	All	<p>Melissa and Kim – Questions, comments?</p> <ol style="list-style-type: none">1. Add phone number to front door sign for visitors – answering machine says to call Pastor for emergencies<ol style="list-style-type: none">a. Phone option – something mobile for office staff – what can we do?b. Need someone to snake the cord to the office for the new phones2. Need new battery in Blink – lithium AA3. Office Coverage – Monday – Thursday<ol style="list-style-type: none">a. Groups are here later in day a lot of times so church is open4. Kim has more bandwidth available right now5. Melissa proofs and prints bulletins6. Hand off Confirmation forms to office7. Large events – give office a heads up8. Jim and John are at church on Monday and Thursday9. Advertising<ol style="list-style-type: none">a. Brochure in Riverworks advertising churchb. Crow River News – worship timesc. Community Dinner – newspaper? Drummer? Do monthly reminders of Nourishing Hope and Community dinner10. Need to review email lists for different email blasts – use tags?11. Diane send council meeting minutes to both Kim and Melissa12. Ministry Leadership – send info to office for ministry areas13. Rachel asked if Melissa/Kim could help with data entry to Breeze14. Leadership is encouraged to share work with Kim and Melissa. They will let us know if they don’t have enough hours.	
	Pastoral Update	Leadership Retreat April 18 th – daytime	

		Need to find out numbers of interested students for Onamia – announce at church??	
Finance	Rachel	<ul style="list-style-type: none"> • Treasurer update – Donna promised to get all dedicated funds list done by this Friday. Has balance sheet for November but dedicated accounts are not split out yet. If numbers are not here by Friday – we will need to make a plan to figure out numbers. • Nancy Varner benefits – Anthony Wold made a motion and Diane Dorrell seconded the motion; that Rachel Baccam will be the primary OFLC representative to sign for RBC Wealth Management. Rick Fuglie will be second signer. No opposed – motion carried. • Invite Tom Lemmage to council to talk about Foundation and what to do with it. • Help needed for annual financial update? Anthony sending notes to Rachel of budget. 	
Transition	All	<ul style="list-style-type: none"> • Survey results – send out reminder this week • Call committee – confirmed members – Amy Fields. Brian Walton, Barb Fuglie, Pam Hoekstra, Kristin Dobozenski – Anthony asking Dan Schiller and Aaron Hunter – Pr Cathy call Ainsley Nuytten • Diane – fruit, juice, muffins for breakfast – for Sunday • Bishop visit Jan. 12th <ul style="list-style-type: none"> ○ Need to send MSP and Sunday’s bulletin to Karen Ohm – Rick will send MSP as is with explanation that we are looking at two people. Cathy sent bulletin. 	
Internal Ministries	All	<p>Annual meeting Jan. 26</p> <ul style="list-style-type: none"> • Ministry contacts – Melissa getting reports and sending reminders • When do we need to send program to printer – printing here • Covers from Synod – download has been purchased • Letter send out two weeks ahead of time with information on the big decisions. Pastor model, construction, call process, introduce call committee, budget, revise Cathy’s contract. 	
Building and Grounds	Anthony	<ul style="list-style-type: none"> • Architect visit on January 5th was well received with lots of good discussion • Capital consultant – Kairos Tim Johnson came to talk to the executive team about a campaign – Kairos was previously interviewed and recommended by the transition team • Need team for capital campaign • A display will be put together of past projects and costs 	
Other		Scout Sunday – Feb 2 nd – scouts would like to plan, cook, serve and cleanup breakfast – Rachel will ask Kathy Lunderby if she is OK with that	

		Sanctuary walls – estimate is \$2000 includes paint plus cost of rubber baseboard - need to wash the walls first – then reevaluate if we need to paint. Previous experience is that the stripes wash off the wall.	
		Car fund – check will be written to Erik for expenses	
Upcoming Meetings		Executive Jan. 21 Council Feb. 4	
Devotion Schedule		January - Rick February - Anthony March - Rachel April - Paul May - Julie June – Diane M. July – Gail August – Ruth September – Lynn October – Diane D.	
Prayer			