

DATE: August 4, 2020

OFLC Leadership Meeting Minutes

Attending: **Anthony Wold**; Rachel Baccam; **Rick Fuglie**; Pr. **Cathy Jones**; Paul Bolstad; Diane Mutterer; Gail Swanson; Ruth Durand; Diane Dorrel; Lynn Greseth

TOPIC	FACILITATOR	NOTES	FOLLOW UP / TASKS
Devotion and Prayer	Ruth	Matthew 6: 25,27,33	

Administrative/ Personnel	Rick	<p>Pastoral update – hours are better – see graph below</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tbody> <tr><td>Education</td><td style="text-align: right;">19.5</td></tr> <tr><td>Leadership</td><td style="text-align: right;">5</td></tr> <tr><td>Nourishing Hope</td><td style="text-align: right;">6</td></tr> <tr><td>Office Work</td><td style="text-align: right;">13.5</td></tr> <tr><td>Pastoral Care</td><td style="text-align: right;">14.5</td></tr> <tr><td>Special Services</td><td style="text-align: right;">11</td></tr> <tr><td>Staff</td><td style="text-align: right;">3</td></tr> <tr><td>Worship</td><td style="text-align: right;">9</td></tr> <tr><td>Worship Prep</td><td style="text-align: right;">17.5</td></tr> <tr style="background-color: #e1eef6;"><td>Grand Total</td><td style="text-align: right;">99</td></tr> </tbody> </table> <p>Pastoral acts for the month of July include two baptisms, one memorial serve and two internments. A pastoral care team has formed and begun its work to help with the increased pastoral care during the pandemic. Vacation Bible School kicked off this month as a hybrid. We gathered in person for the kick-off party and have been meeting Mondays via Zoom to help families start a new lesson for the week. The theme this year is compassion. Tenth grade students are preparing for their affirmations of baptism this fall. It was decided to have this special worship earlier than the last Sunday of October in order to celebrate</p>	Education	19.5	Leadership	5	Nourishing Hope	6	Office Work	13.5	Pastoral Care	14.5	Special Services	11	Staff	3	Worship	9	Worship Prep	17.5	Grand Total	99	Pr. Cathy
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		<p>together outside. Plans are also underway for Wednesday nights as we develop a hybrid program which offers on-line and in person learning.</p> <p>Peace, Pastor Cathy</p>	
		Personnel committee – not started yet, update next month	Diane M.
		Constitution team – check with Sarah – send Gail info (done)	Diane M.
		<p>Office staff</p> <ul style="list-style-type: none"> • Need week or two of tracking office tasks – Pr. Cathy has a format she can share – Rick will email staff to ask them for the information • Kim is in house on Tuesdays 	Rick
Finance	Rachel	<ul style="list-style-type: none"> • Treasurer update – no update – Rachel is working with Donna • Do we need to replace Clergy Financial? Work on getting better handle on where we are at before deciding to change. • Rachel is requesting help: <ul style="list-style-type: none"> ○ Diane is working with Rachel ○ Recording in Breeze ○ Filing ○ Ask for Kim and Melissa help? ○ Need list of duties to spread between more people 	
Call Committee	Rick	<p>Call committee</p> <ul style="list-style-type: none"> • Updates – 2nd round interviews were done last week • Meeting tomorrow night – narrowing down choices 	
Outreach Ministries	Pr. Cathy	<p>Nourishing Hope</p> <ul style="list-style-type: none"> • Scope has changed to include frozen meals and extra drop from Second Harvest • Other groups are eager to volunteer – each group has one contact and then that person contacts their volunteers to schedule • Can Kim take over ordering and coordinating volunteers? (Julie’s suggestion) • Pr. Cathy will discuss ordering tomorrow at NH meeting • Discuss including Pr. Jose in board meetings for NH 	
		<p>Gods Work Our Hands will be on Sept 26th</p> <ul style="list-style-type: none"> • individual family projects • need point person in house that day • send ideas for projects to Kim • Received \$250 Thrivent grant for GWOH day. Supplies / masks / food and water for workers and frozen meals for emergency help 	
Internal Ministries	Rick	Capital campaign committee - Kairos on hold	Rick
	Pr. Cathy	Outdoor worship – going well, weather has been good, people need reminders to social distance, new sound system is here, Pr. Cathy should be reimbursed, synod person to help set up was exposed to COVID and is out for two weeks	Pr. Cathy

	All - Ideas	<p>Steps to indoor worship – Pr Cathy was at pastors mtg., good air exchange is important – sanctuary and large education room should be OK, fellowship area and small rooms are more stuffy.</p> <ol style="list-style-type: none"> a. Move pews to the sides and use white chairs b. Remove bibles and hymnals c. Hand sanitizer and Kleenex available d. Keep air systems running e. Reservation / sign in for each Sunday f. Ushers / 6 foot spacing when coming in the door g. Online worship will continue indefinitely h. Need to look at AV equipment – camera that can see full congregation <ol style="list-style-type: none"> i. Screen (or wall) / projector ii. See what dedicated funds are available iii. Few large print bulletins i. Safe space for Tammy j. Disinfecting process – have people sign up to help k. Other groups could use sanctuary – host/hostess from our church to help everyone get comfortable with the process l. Write up and send out for review before next meeting – Pr. Cathy, Diane meet at church next Tues Aug 11th 6:30pm– send plan to list from last month – add Gail to email 	Council Members
Other Discussion	All	Lawnmower is at Pr. Cathy's for sale. UPDATE – Lawnmower sold for \$350	
	Pr. Cathy update	Lock in on the dumpster – Kim working with Jim Lupino to designate place for key UPDATE: Key is in mailboxes	
	Rick	Adopt a highway section – Scouts used to do but has become too dangerous. Decision made to not renew.	Rick
	Rick	City of Rockford Aluminum Can trailer – looking for a new home – we would need to make sure we take out the “garbage” and pull trailer to empty it – check with groups to see if they want to take care of trailer as a fund raiser – Rick will talk to Pam Hoekstra	Rick
	All	Fall service changes – discontinue Saturday night – keep 7:00 Wed and 9:00 Sunday – all on line – add in house when we can	
	Paul B.	Columbarium – Paul B. had call with Mark Nelson and Mark will propose at July Foundation meeting and will contact Jim S. about the info – Paul will let us know what he hears	Paul B.
Upcoming Meetings		Exec team August 24 th Council September 1 st	
Devotion Schedule		September - Lynn October – Diane D.	
Prayer	All		