

DATE: May 7, 2019

OFLC Leadership Meeting Minutes

Attending: Pr. Melanie Lichtenberg; **Anthony Wold; Rachel Baccam; Rick Fuglie; Julie Vergin; Pr. Cathy Jones; Paul Bolstad; Diane Mutterer; Gail Swanson; Ruth Durand; Sarah Dahl; Diane Dorrel; Lynn Greseth; Amy Blake Fields**

TOPIC	FACILITATOR	NOTES	FOLLOW UP TASKS
Devo	Rachel	James 1:19 & 26 – true faith involves practical obedience	June Devo: Paul
Building and Grounds		Received quote from All Around for renovation of fellowship area \$273,000. They are an external renovation company – Anderson windows, hardy board siding, renovating flat roof, sanctuary shingles etc.	
		<p>Congregational vote May 19</p> <ul style="list-style-type: none">• Asking for up to \$10,000 for next phase of building vision – options – research and development for fixing our building.• Need 8% of voting members total approx. 550 for a general congregational idea• Kristin Doboszinski and daughters will do kids group• Letter went out to congregation via email<ul style="list-style-type: none">Is a snail mail letter needed 2 weeks before vote? A second copy by regular mail would be helpful. Should send to people without email.• Vote language completed – Rick will reword the question and send to council –make sure language is clear that there are NO numbers or decisions made. This vote is to research our options. Add narrative of where we are financially and how we got there. Add what will it look like if we don't start this research. Add the narrative of all the free information we have gotten. Add to our budget - up to \$10,000 research and development on our building needs.• Members must be present to vote – no proxy vote.• Amy will revamp the email - Vote is to amend the 2019 budget to add a total of \$10000 to explore building options. Also this is so we don't need another vote if the cost is over \$5000.	<p>Rick</p> <p>Amy</p>
			<p>Key distribution</p> <ul style="list-style-type: none">• Do we have a list of people who need keys? Rick will communicate with Melissa to acquire extra keys, keep them in the safe and then hand them out as needed

		Insurance paperwork – Rick will take care of Statement of Values Contact information	Rick
Outreach Ministries	Julie	Allina Healthy Communities grant has been received for nutrition classes \$4650 <ul style="list-style-type: none"> • Jose will be leading the cooking class – demoing the recipes each month until September 	
		Nourishing Hope update – going well <ul style="list-style-type: none"> • Purchasing additional food – last month we served 122 families • Also starting to collect clothing for next fall • Need to create board of directors – mission / vision / charter etc. • Boy Scouts helping next week 	
Internal Ministries	Rick	Vice President still open	
	Diane	Sunday school update – one more 316 Worship	
		Saturday night worship – two more weeks of Sat night – then move to Wed	
		Amber resigned as choir director <ul style="list-style-type: none"> • Staying through mid-August for transition – find someone to transition • Date of sendoff – Pr Cathy follow up with Pr Melanie on dates • Need replacement – Tammy would be good resource • Gift / Breakfast for Amber - \$100 	Pr. Cathy & Pr. Melanie
Administrative/ Personnel		Clergy Financial update <ul style="list-style-type: none"> • as soon as computers are here program is ready to go – they will do payroll, financial balancing etc. • Rachel will have to enter everything into Quick Books 	
		Computers and office furniture updates – <ul style="list-style-type: none"> • computers coming this week • Pr. Cathy will follow up with Kim and Melissa for furniture 	Pr. Cathy
Other		Boy Scouts need back up project for Crow River Serve day <ul style="list-style-type: none"> • Church grounds cleanup/ beautify • Juvenile work crew will come mid-June to clean 	
		River Days <ul style="list-style-type: none"> • Julie will arrange everything but not work it, volunteer for it or set up or take down. • Need coordinator for volunteers and setup & take down. 	
		Harvest Festival <ul style="list-style-type: none"> • Need to decide if yes or no for doing. 	All
		Breeze <ul style="list-style-type: none"> • Need to split off adult children from families and build as new members. 	Diane M.

	Sarah Dahl	New MOPS group at Riverview Estates	
	Pastor Cathy	Scheduling 1x1 intentional listening sessions	
	Pastor Melanie's Update via Rick	<p><i>*Rick will send Diane Pr Melanie's list for minutes</i></p> <ul style="list-style-type: none"> • Blood drive – Aug 20th Nov12 • Amber – Pr Cathy gone May 19th and Tammy gone June 2nd • Transition team – should we just do call committee instead? • CPR cert – Anthony/Denis, Julie, • Painting – put in Gather & Serve – ask at congregational meeting - Julie volunteered 	Rick
		May 11 6pm new members class June 9 th at 9am new member service	
Upcoming Meetings	Devo Schedule	June - Paul July - Julie August - Diane September - Gail October - Ruth	
	Executive	May 21	
	Leadership	June 4	