

DATE: April 2, 2019

OFLC Leadership Meeting Minutes

Attending: Pr. Melanie Lichtenberg; Anthony Wold; Rachel Baccam; Rick Fuglie; Julie Vergin (phone); Pr. Cathy Jones; Paul Bolstad; Diane Mutterer; Gail Swanson; Ruth Durand; Diane Dorrell; Lynn Greseth; Sarah Dahl

TOPIC	FACILITATOR	NOTES	FOLLOW UP TASKS
Devotion & Prayer	Anthony	Stress – busy can pull us away from others and God	
Donations	Gail / Lynn	New tax laws are encouraging once a year donations Required investment pay outs can go directly to giving instead of through checking account Anthony has information that he will send to Rachel.	
Building and Grounds	Mike Dickman	Findings about financing and property <ul style="list-style-type: none">Property – 2nd lot from light pole North; value is \$38,900 – 2 acres<ul style="list-style-type: none">\$100,000 line of credit at Bank WestRe-mortgage churchChurch is commercial zoning	
	Pr. Melanie	Key distribution <ul style="list-style-type: none">\$20.00 deposit is for everyone – no exceptionsChecks and cash will be deposited – check will be written for return	
	Anthony	New refrigerator and freezer <ul style="list-style-type: none">Work good – used for Via de CristoTemp. recording needs to be done the day before and day after use for food	
	Pr. Melanie Rick	Listening Posts update <ul style="list-style-type: none">Next one tomorrow nightSee updates from Pr Melanie Capital Campaign consultants <ul style="list-style-type: none">Mike D. & Rick reviewed a couple different plansCost may be expensive - \$20-30,0003 different options for remodel or teardown	
	Pr. Cathy	Coffee cart – ordered – will be here next week – Leonard’s coffee cart	

Outreach Ministries	Anthony	Via De Cristo <ul style="list-style-type: none"> Recap – everything went well – space worked out well Comments – 14 people from OFLC – 62 people for the weekend other ministries were able to work with them to use space extra recycling \$31 pickup 	
	Julie	Allina grant and Nourishing Hope update Allina Health \$4650 grant for community meal and healthy eating BNI – Peggy Bobic(?) healthy food resource would like to join us also	
	Julie	Nourishing Hope is next week – Girl Scouts are helping	
Internal Ministries	Rick	Who are people to invite to Leadership <ul style="list-style-type: none"> Vice President still open 	
	Diane	Sunday school update – 316 Worship	
		Saturday night worship meeting after Easter – April 26 th 6:30pm <ul style="list-style-type: none"> Core Saturday night participants are invited as well as anyone else interested is invited. How will Sat evening look going forward. 	
	Pr. Melanie	Co-Pastor member visit recommendations – for people who have pulled away <ul style="list-style-type: none"> Email Pr. Melanie names of those who might be open for a visit Special needs identified will be sent to Kim – she will arrange for needs 	
Administrative/ Personnel	Rick	Job description for Custodian <ul style="list-style-type: none"> Finalized – John Gilb and Pr Melanie working on it. Review and send comments to them by Friday Apr.5th. Note: someone who is “ambassador” When can we hire? MN Services: outsourcing cleaning/custodial – possibly use either temporarily or every (#) months for deep cleaning. 	
	Rachel	Clergy Financial update <ul style="list-style-type: none"> 1% cost of annual budget \$350 setup fee is at end of first Month Parish soft does not talk to Quick Books We will still have view only access to Parish Soft for future information needs Clergy Financial does reconciliation. Quick Books desktop is \$250-300 per year. Clergy Financial will be able to start after April 15th 	
	Rachel	Bankwest update <ul style="list-style-type: none"> Account status - All signers are signed up Need new debit card – misspelled Rachel’s name 	

		<ul style="list-style-type: none"> • Good Samaritan account is closed – may be able to use some kind of dedicated funds or have a noisy offering to cover expenses as needed. 	
	Pr. Melanie	<p>Timeline for office equipment purchase</p> <ul style="list-style-type: none"> • Office equipment budget is \$4200 – printer Metro Sales – extended \$2200 for computers. Current quote is \$2457 for 4 computers. 2 desktops and 2 laptops. Rick moved to buy computers Anthony seconded – discussion around budget versus spend now. Motion passed to buy and install 4 computers. Ricco is coming out to talk to staff tomorrow. Programs needed on the office PC’s – computer company will transfer programs and licenses. 	
	Pr. Cathy	<p>Pay registration for Minneapolis ELCA Synod Assembly on May 3 (2 - 8:30) - 4 (8:30 - 3) http://mpls-synod.org/our-synod/synod-assembly/ Pr. Cathy is going – need another delegate</p>	
Other		Melissa connecting with Jeff Miller regarding network at church.	
		<p>Scholarship fund</p> <ul style="list-style-type: none"> • Should we have a cap for total in fund? • Seminary / school scholarship. \$10,000 cap was agreed upon by council 	
		<p>Need to communicate re-keying reasoning</p> <ul style="list-style-type: none"> • it is NOT a trust issue, it is a safety issue – we are still trying to figure out the bumps. 	
Upcoming Meetings		<p>Meeting schedule: Executive April 23 (To allow for Holy Week) Council May 7</p>	
		<p>Devotion Schedule: May - Rachel June - Paul July - Julie August - Diane September - Gail October - Ruth</p>	