

**DATE: 3/4/2019**

## **OFLC Leadership Meeting Minutes**

**Attending: Pr. Melanie Lichtenberg; Anthony Wold; Rachel Baccam; Rick Fuglie; Julie Vergin (phone); Pr. Cathy Jones; Paul Bolstad; Diane Mutterer; Gail Swanson; Ruth Durand**

<b>TOPIC</b>	<b>FACILITATOR</b>	<b>NOTES</b>	<b>FOLLOW UP TASKS</b>
Devo	Rick	Colossians 1:15-21 Prayer	
Scout Report	Pam Hoekstra	Scout Troop 3490 presented a report of troop activities and events. Troop website <a href="http://www.troopwebhost.org/Troop3490Rockford">http://www.troopwebhost.org/Troop3490Rockford</a>	
Sunday School	Diane	A small group is meeting to develop a 316 Worship for Sunday mornings. This will be a 4-week pilot program starting April 14 <sup>th</sup> from 10:15am -11:00am. This will be a worship time for all who would like to come. There will be movement, music and a message included. More to come.	
Building and Grounds	Melanie	Discuss direction of building <ul style="list-style-type: none"><li>• Need for action regarding quotes for scenarios to present to congregation</li></ul> Listening Posts: <ul style="list-style-type: none"><li>• February 3<sup>rd</sup> – average 7 people per post. Looking at how the church is being used and how the mission statement ties in.</li><li>• Feb 24 – went through activities and how church is being used. Need to think about how to shift activities during future building. North end doesn't reflect our church's heart</li><li>• Next listening posts:<ul style="list-style-type: none"><li>○ March 10<sup>th</sup> after worship – to reflect and clear fears. Roadmap through March and introduce some people who are dreaming for area use.</li><li>○ March 24<sup>th</sup> – ministry why we do what we do – will discuss top reasons for why we are a church</li><li>○ March 27<sup>th</sup> – Melanie working with Mike Dickman to talk about prep for a financial partners end of building who's vision lines up with us. Square footage price for build or rebuild.</li><li>○ April 3</li></ul></li></ul>	

		<p>April 14<sup>th</sup> Guy – All Around (name of company – from Delano) part of BNI will do estimates – using structure tech. Anthony and John Gilb looking into at least one other quote for each area.</p> <p>Approx 20 hours to do detailed drawing - \$60.00/hour</p> <ul style="list-style-type: none"> <li>• May 5<sup>th</sup> prep meeting</li> <li>• May 19<sup>th</sup> congregational vote</li> </ul> <p><i>(Melanie will send me her list of the schedule for building to add to notes.)</i></p>	
	Anthony	<p>Mike from Metro Plumbing</p> <ul style="list-style-type: none"> <li>• fixed urinals</li> <li>• Women’s toilets – replaced \$700</li> <li>• Fixed water fountains – women’s ministry donating \$1000 and others are pitching in to purchase new water fountains.</li> <li>• Leak in utility closet between bathrooms.</li> <li>• Leak in furnace room sink up front.</li> </ul>	
Outreach Ministries	Anthony	<p>Via De Cristo</p> <ul style="list-style-type: none"> <li>• Anthony meeting with Eric for moving furniture</li> <li>• Refrigerator update – New appliances have been found and we are ready to purchase. Units will be delivered here.</li> <li>• Progress of other preparations – Church is ready.</li> <li>• Possibly purchase paint for women’s bathroom – service project</li> </ul>	
	All	<p>Jazz worship response</p> <ul style="list-style-type: none"> <li>• Students enjoyed playing</li> <li>• Congregation enjoyed the music</li> <li>• Would like to plan future events</li> </ul>	
Internal Ministries	Rick	<p>People to invite – Still have some people in mind</p> <p>Saturday Night Worship pause – in speaking with those who regularly attend this service the following was brought forward:</p> <ul style="list-style-type: none"> <li>• Disappointment was expressed for losing this service</li> <li>• What options are there for these worshipers</li> <li>• Could it be a lay lead service? Will people step up to lead?</li> <li>• Would like communion everytime</li> <li>• Would like to see Saturday resume after Lenten season</li> </ul> <p>More discussion is needed to discern where this service is going.</p>	

		Installation of staff and leadership in March	
Administrative/ Personnel	Melanie	Sent job description to leadership – please send her back any comments.	
		Options for CBiz – Mike Dickman offered to help us find another vendor.	
		Payroll is on track and everyone is getting paid.	
		Guide One insurance needs up date by end of May for new employees workers comp.	
		Trusted Employees – background checks \$35 each – add church debit card on account to pay for these	
	Rachel	<u>BankWest Account Changes</u> Changing signers for church checking account to Rachel Baccam, Anthony Wold & Richard Fuglie. Rachel Baccam will be on the debit card. Good Samaritan account \$45.00 – Cathy Jones and Sarah Jones are on account right now. Rick Fuglie moved to close the account Rachel Baccam seconded the motion. All were in favor.	
		Counting for Wed night – put money in safe and do counting on Sunday morning.	
Cub Foods send a bill each month.			
All	Computers and office furniture are needed for Pastors, Admin and Connector. <ul style="list-style-type: none"> <li>• 4 computers</li> <li>• Cell phone for community connector</li> <li>• Trac Phone for pastor call or Google phone number (need info)</li> <li>• Brad Johnson will come talk to us for computer recommendations and network for church. Melissa is going to call Brad for IT consult quote.</li> <li>• Jeff Miller – need knowledge dump</li> <li>• Cathy – review how to log into Office 2 shared drive</li> <li>• Rachel – will follow up with Melanie for how much money is available to spend on office furniture.</li> </ul>		
Melanie	Re-keying – should we do background checks on key holders who do not go to our church?		
Other	Rick	Where do we see a God-sighting as we live out the mission statement of “Living Christ’s love, we invite all to <u>worship</u> , <u>learn</u> , <u>disciple</u> , and <u>serve</u> ?”	

		Devotion Schedule: March - Rick April - Anthony May - Rachel June - Paul July - Julie August - Diane September - Gail October – Ruth	
	All	Homework – Review Readiness Survey	
Upcoming Meetings		Executive Mar. 19 Council April 2	