# **Electronic Giving**

#### Open your heart without opening your checkbook

Electronic Giving is the term used to describe automatic methods for making contributions on a regular basis without the need to write checks, carry cash or prepare envelopes. Although Direct Debit Giving is the original and most popular form of electronic giving, the term is now widely used to describe Credit & Debit Card Giving and Online Giving as well. The following discussion pertains only to Direct Debit Giving.

#### Frequently Asked Questions About Direct Debit Giving

# Q. What is the advantage of electronic giving by direct debit?

A. Direct debit is all about convenience for you and consistency for the church. It saves time. It saves work. It simplifies your life!

#### Q. How does Direct Debit Giving work?

A. Contributions are transferred automatically from your checking or savings account to the church's bank account.

# Q. How are my automatic contributions deducted and transferred?

A. First, you sign and return an authorization form to the church indicating the amount you wish to contribute on a regular basis. Contributions are then transferred through the Automated Clearing House (ACH) network—the same network already used by families to make mortgage and utility payments or to receive payroll earnings and Social Security income. Direct debit goes by other names including Electronic Funds Transfer (EFT), automatic payment, or simply, ACH.

# Q. When will my contribution be debited from my account?

A. A debit to your account will occur each month on the date you specify on your authorization form.

# Q. How will I keep track of contributions in my check register?

A. Since your contribution is made at a preestablished time, you simply record it in your check register on the appropriate date. Electronic contributions will appear on your bank statement.

# Q. What can I use to prove I made a contribution?

A. Your bank statement will show an itemized list of electronic transactions that can be used as proof of your contributions.

#### Q. What if I change bank accounts?

A. Notify the church and provide an updated authorization form and we will make the change for you.

#### Q. How much does direct debit giving cost?

A. It costs you nothing and it costs the church very little. It is the lowest cost method of transferring funds.

## Q. What if I try electronic giving by direct debit and don't like it?

A. You can cancel your authorization at any time by notifying the church.

# Q. How can I sign up for electronic giving by direct debit?

A. Complete, sign and return an authorization form to the church office.